



**ACCOUNTABILITY  
MANAGEMENT & REAL ESTATE LLC**

623-889-7455 office

[www.gotoapm.com](http://www.gotoapm.com)

623-889-7994 fax

**\*\*All Tenants must have approval to use credit card to pay rents. All cardholders will be contacted to verify acceptance of charges. You could incur late fees if cardholder is not available to verify acceptance of charges \*\***

**Required Information for Credit Card Transactions:**

**Client Name** \_\_\_\_\_ **Date** \_\_\_\_\_

**Client Address:** \_\_\_\_\_ **City** \_\_\_\_\_

**Credit Card Type (Please circle one)**                      **VISA**                      **MASTERCARD**

**Card Number** \_\_\_\_\_

**Expiration Date** \_\_\_\_\_ **Security Code** \_\_\_\_\_

**Cardholder's Name** \_\_\_\_\_

**Cardholder's Billing Address** \_\_\_\_\_

**City** \_\_\_\_\_ **State** \_\_\_\_\_ **Zip Code** \_\_\_\_\_

**Cardholder's Home Phone** \_\_\_\_\_ **Work Phone** \_\_\_\_\_

**Credit Card Authorization & Release**

I, \_\_\_\_\_, hereby authorize Accountability Management & Real Estate to charge my credit card  
(Print Cardholder's Name)

in the amount of \$ \_\_\_\_\_, using the above information provided, for this one time payment.

Any matching information of this credit card is verification of approval of this charge if any dispute were to arise cardholder agrees to charge and will hold said company free from reconciliation

**Additionally, I understand and authorize a 2% processing fee to be added to the total amount listed above.**

2% charge \_\_\_\_\_ = Total charge \$ \_\_\_\_\_

**Cardholder's Signature** \_\_\_\_\_

**OFFICE ONLY**

Charge to be applied to:

Agent: \_\_\_\_\_

APM Property Address: \_\_\_\_\_

Please check one:

New Mgmt		Mo. Rent	
App Fee		Deposit	
Receipt		Invoice	